



Limited-Term Production – Shared Food Facility Agreement

Environmental Health (EH) recognizes that there are times when food entrepreneurs and others working in the food industry may require access to a permitted kitchen for a **very specific, short time period*** in order to meet production needs. To produce food in a permitted kitchen without obtaining a health permit, complete this form and submit for review to the Food Safety Program. * *No more than once in a calendar year.*

Primary Food Operator

The person listed below has my permission to prepare food in my food facility on the days and time(s) listed below and store food and equipment in my food facility. I assume all responsibility for any health code violations which may occur while my facility is being used for this purpose.

| | |
|---|------------------|
| Business Name | Facility Address |
| Name of Legal Owner/Representative | PR# |
| Print Name | Signature |
| Phone Number | Date |
| Day and Time of use by Limited-Term Food Operator | |

Limited-Term Food Operator

I agree to use the above food facility to store food and equipment and for the preparation of food in advance of the event. I understand that if I no longer prepare food at this facility I must obtain another agreement for the use of a permitted food facility or discontinue preparation of food in advance of the event.

| | |
|---|-----------------------|
| Business Name | Food Operator Address |
| Food to be Prepared at the Primary Food Operator Facility | |
| Print Name | Signature |
| Phone Number | Date |

This agreement has been approved by Environmental Health for the date and time noted above.

EHS Print Name: _____ EHS Signature: _____

Date Approved: _____ Comments: _____

Maintain a copy of the approved agreement on site at the primary permitted food facility.